

Bundanoon Garden Club Member Code of Conduct

This Member Code of Conduct (Code) has been endorsed by the Bundanoon Garden Club Executive Committee and applies to every member who chooses to participate in the Bundanoon Garden Club (BGC). It is based on the Standards Australia member code of conduct and is not negotiable.

We [members] acknowledge the responsibility and privilege to participate in the BGC. We must adhere to this Code to support the productive participation by all members in accordance with the following terms. We will -

| | |
|--|--|
| Work for the Net Benefit of the BGC and wider Bundanoon community | We recognise that the activities of the BGC are for the Net Benefit of the BGC members and the broader Bundanoon community, over and above the interests of any individual. We acknowledge that we must be prepared to accept consensus decisions that are in the BGC members' interest or that of the broader Bundanoon community. |
| Uphold the consensus process | We will uphold the principles of our consensus-based process through openness, transparency, balance and respect for each member. |
| Respect others in meetings | <p>We commit to respecting others. We will attend meetings fully briefed and prepared. We commit to meeting etiquette and the rules of engagement by:</p> <ul style="list-style-type: none"> • turning mobile phones off; • being on time; • where attending electronically, ensuring that electronic access is working prior to the commencement of the meeting, and ensuring that the meeting is not broadcast to non-Members; • respecting others and their opinions by allowing one person to speak at a time; • following an agreed agenda; • accepting group decisions and not returning to 'closed agenda items' unless new, relevant subject matter emerges. |
| Respect in written and verbal communications | We commit to understanding the BGC contains people with a diverse range of skills, personalities and backgrounds. In verbal and written communications, we commit to understanding these differences. We commit to treating each member with respect and framing the communications within the bounds of normal polite conversation. Intimidation and bullying have no place in any interactions between BGC members. |
| Participate actively in the club | We will agree to actively participate in BGC activities, wherever possible. |
| Declare all relevant interests | We will behave in a transparent manner by declaring all relevant interests. We will manage or remove potential, perceived or actual conflicts of interest, to facilitate the resolution of competing interests via the open and structured process that forms the basis of consensus decision making |
| Escalate and resolve issues | We will identify and escalate issues and disputes in a timely manner with a view to ensure rapid resolution. We will uphold the agreed dispute resolution processes outlined in the BGC constitution |
| Behave legally and ethically | We will act in good faith and with due care and diligence and comply with applicable laws and Standards. We will promote a culture of fair and ethical behaviour and will not act in a way that is detrimental to BGC and its reputation. |
| Uphold this Code | We actively encourage compliance with this Code at all times. We also accept and encourage the rapid initiation of action to address poor, unacceptable or inappropriate behaviours and breaches of this Code. |